

BOARD MEETING MINUTES  
TUESDAY AUGUST 17, 2021  
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Robert Brink, Joanne Allar, Debbie Young-Szala, Loretta Chillemi; Vicki Lever, Director; Cathy Tingo, Board Secretary

The meeting was called to order at 6:30 p.m. by President Brunjes followed by the Pledge of Allegiance.

Minutes –

Motion was made to accept the Minutes of the July 13, 2021. (Brink/Allar) Unanimous

Treasurer's Report/Warrants –

Motion was made to approve the July 2021 Warrant #GF2107, Payroll Warrant 2107-1 and Payroll Warrant 2107-2, as prepared by Treasurer, Michael Castonguay. (Brunjes/Allar) Unanimous

Motion was made to approve checks numbered 5124 through and including 5172. (Brunjes/Chillemi) Unanimous

Board President Gary Brunjes informed the Board that Cheryl Murphy resigned from the Board effective July 29, 2021.

Appointment of Deborah Young-Szala to the Library Board of Trustees –

Motion was made to appoint Deborah Young-Szala as Trustee of the Babylon Public Library. (Brunjes/Brink) (Unanimous)

Cathy Tingo, in her Notary capacity, swore in Deborah Young-Szala as Trustee of the Babylon Public Library, for a term commencing August 17, 2021 and ending June 30, 2022. The Oath of Office will be filed with the Suffolk County Clerk's Office.

Presentation by Business Manager Donna Stewart and Treasurer Michael Castonguay –

Michael went over his treasury summary report and answered questions from the Board. He will be looking into various Certificate of Deposit rates and will make recommendations to the Board. The Board thanked Michael and Donna for coming to the meeting.

At 6:40 p.m. Donna and Michael left the meeting.

Director's Report -

The Director presented her report which was reviewed and approved by the Board.

President Brunjes offered an opportunity for a Period of Public Expression. No one was present.

Personnel Report –

Motion was made to confirm the appointment of Frances Rigney, part time Library Clerk, at a rate of \$15.25/hour, effective August 30, 2021. (Chillemi/Brink) Unanimous

Motion was made to approve the health care waiver payment of \$2250 to Catherine Tingo on September 3, 2021. (Szala/Chillemi) Unanimous

Motion was made to approve the health care waiver payment of \$2250 to Cynthia Puleo in two installments on October 1, 2021 and October 15, 2021. (Allar/Szala) Unanimous

Motion was made to approve the health care waiver payment of \$1500 to Joshua Perry on November 12, 2021. (Brink/Brunjes) Unanimous

Motion was made to approve the health care waiver payment of \$2250 to Margaret Carrino on January 7, 2022. (Brink/Allar) Unanimous

Unfinished Business –

Insurance Renewal –

Motion was made to approve the Insurance Proposal of Regan Agency, Inc. from September 1, 2021 through September 1, 2022 as attached hereto. (Brink/Szala) Unanimous

Overdues –

The library will remain fine free.

New Business –

Tax Levy –

Motion was made to set the library tax levy for fiscal year 2021-2022 at \$2,310,262.50 with an approximate tax rate of \$12.13 per \$100 based on an assessed valuation of \$19,049,086 as determined by John Ripple, Assessor of the Town of Babylon. This information will be sent via letter to Deirdre Lunetta, Assistant Superintendent for Business, Babylon Union Free School District. (Brunjes/Brink) Unanimous

Vaccinations –

Vaccination mandate was discussed and will be revisited at the September Board meeting.

Updated Personnel Manual –

Motion was made to amend Babylon Public Library's Personnel Manual for Staff Members as attached hereto. (Allar/Brink) Unanimous

Babylon Public Library Display Case –

Cartoonist Henry Clausner requested permission to put up a sign asking for donations to Sloan Kettering with his art display in November. After a brief discussion the Board approved his request.

School survey –

The Board would like a survey sent to the school to see how the library can better serve students.

Library hours –

The Board agreed to set the library hours Monday through Thursday 9:30 a.m. to 8 p.m. beginning September 13, 2021. Friday, Saturday and Sunday hours will remain the same.

Upcoming Meeting –

Tuesday, September 21, 2021 @ 6:30 p.m.

Adjournment -

Motion was made to adjourn the meeting at 7:21 p.m. (Brink/Allar) Unanimous

Respectfully submitted,

Cathy Tingo

Board Secretary

