

BOARD MEETING MINUTES  
TUESDAY FEBRUARY 15, 2022  
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Robert Brink, Debbie Young-Szala, Loretta Chillemi,  
Vicki Lever, Director, Cathy Tingo, Board Secretary

ABSENT: Joanne Allar

The meeting was called to order at 6:33 p.m. by President Brunjes followed by the Pledge of Allegiance.

Minutes –

Motion was made to accept the Minutes of the January 11, 2022 Board meeting.  
(Chillemi/Szala) Unanimous (Allar-Absent)

Treasurer's Report/Warrants –

Motion was made to approve the January 2022 Warrant #GF2201, Payroll Warrant 2201-1 and Payroll Warrant 2102-2, as prepared by Treasurer, Michael Castonguay.  
(Brunjes/Chillemi) Unanimous (Allar-Absent)

Motion was made to approve checks numbered 5403 through and including 5481.  
(Brunjes/Szala) Unanimous (Allar-Absent)

New Business –

Annual Trustee Election and Budget Vote –

Approval of Budget –

Motion was made to approve a budget for fiscal year 2022-2023 which has a 1.39% increase in tax levy with \$45,000 taken from library's fund balance.  
(Brunjes/Chillemi) Unanimous (Allar-Absent)

Director's Report -

The Director presented her report which was reviewed and approved by the Board.

After a discussion on the announcement by Governor Kathy Hochul that New York State would drop its mask-or-vaccine mandate the following motion was made:

Motion was made to rescind the Resolution adopted on October 19, 2021 regarding COVID-19 testing procedures and vaccination requirements effective immediately and signs stating masks are highly recommended posted. (Brunjes/Brink) Unanimous (Allar-Absent)

President Brunjes offered an opportunity for a Period of Public Expression. No one was present.

Personnel Report –

Motion was made to accept the resignation of Jill Davidson, Head of Support Services, effective February 5, 2022. (Szala/Brink) Unanimous (Allar-Absent)

Motion was made to allow the Director to fill the Head of Support Services position with a Librarian II. (Chillemi/Szala) Unanimous (Allar-Absent)

Motion was made to allow the Director to hire a Librarian I. (Brunjes/Brink) Unanimous (Allar-Absent)

Motion was made to confirm the appointment of Ann Guarascio, Treasurer of the library through June 30, 2022. (Brink/Brunjes) Unanimous (Allar-Absent)

Motion was made to accept the resignation of Jack Nix, part-time Library Clerk, effective February 1, 2022. (Szala/Chillemi) Unanimous (Allar-Absent)

Motion was made to appoint Jack Nix as a call-in Library Clerk, effective February 2, 2022. (Szala/Chillemi) Unanimous (Allar-Absent)

Motion was made to accept the resignation of John Varrone, part-time Librarian I, effective February 1, 2022. (Brink/Szala) Unanimous (Allar-Absent)

Motion was made to appoint John Varrone as a call-in Librarian I, effective February 2, 2022. (Szala/Chillemi) Unanimous (Allar-Absent)

Unfinished Business –

Parking Lot Fence –

Motion was made to authorize the Director to enter into a contract to replace the library's fence with Fence Pro Company at the rate of \$6,675. (Brunjes/Szala) Unanimous (Allar-Absent)

New Business –

Selection and Compensation of voting poll worker -

Motion was made to confirm the appointment of Karen Parrish as poll worker at the Vote and Election on April 12, 2022, at a rate of \$100. (Brink/Chillemi) Unanimous (Allar-Absent)

State Report -

Motion was made to accept the 2021 State Report. (Brunjes/Chillemi) Unanimous (Allar-Absent)

Seat on SCLS Board of Trustees –

Vicki informed the Board that there is a seat open on the SCLS Board. The position represents Islip/Babylon zones, and the spot will run from January 4, 2023 through December 31, 2025.

Social Worker Intern –

A discussion transpired on a proposed Agreement between the State University of New York School of Social Welfare and the Board of Trustees of the Babylon Public Library with respect to allowing a SBU student to intern as a social worker at the library.

Bottle filler –

Vicki is looking into having a water bottle filler installed.

Invest in Apple CD –

Business Manager Michael Castonguay spoke to a representative of Apple Bank and Michael recommends transferring \$250,000 from the money market account and placing it in a one-year CD.

Permission for Babylon Rotary Club to collect shoes for Soles4Shoes in March –

Motion was made to allow Babylon Rotary Club to collect shoes for Soles4Shoes in March. (Chillemi/Szala) Unanimous (Allar-Absent)

Upcoming Meeting –

Tuesday, March 29, 2022 @ 6:30 p.m. Budget Information meeting followed by Board of Trustees meeting

Adjournment –

Motion was made to adjourn the meeting at 7:10 p.m. (Brink/Chillemi) Unanimous (Allar-Absent)

Respectfully submitted,

Cathy Tingo

Board Secretary