

BOARD MEETING MINUTES
TUESDAY APRIL 4, 2023
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Loretta Chillemi, Debbie Young Szala, Sandra Levine; Tom Vitale, Director; Cathy Tingo, Board Secretary

ABSENT: Anne Lotito-Schuh

The meeting was called to order at 6:30 p.m. by President Brunjes followed by the Pledge of Allegiance.

Brief overview of 2023-2024 proposed budget -

The Director gave a brief overview of the proposed budget.

President Brunjes offered an opportunity for a Period of Public Expression. No one was present.

Minutes –

Motion was made to accept the Minutes of the February 28, 2023. (Levine/Chillemi) Unanimous (Szala-Abstain) (Schuh-Absent)

Treasurer's Report/Warrants –

Motion was made to approve the February 2023 Warrant, Payroll Warrant 01 February 2023, and Payroll Warrant 02 February 2023 as prepared by Treasurer, SuzAnne Getz. (Szala/Levine) Unanimous (Schuh-Absent)

Motion was made to approve checks numbered 6180 through and including 6245. (Brunjes/Levine) Unanimous (Schuh-Absent)

Director's Report -

The Director presented his report which was reviewed and approved by the Board.

Personnel Report –

Motion was made to accept the resignation of Susan Borg, On Call Substitute Support Services Library Clerk, effective February 28, 2023. (Szala/Levine) Unanimous (Schuh-Absent)

Motion was made to confirm the appointment of Megan Maloney, part time Support Services Library Clerk, effective March 23, 2023. (Chillemi/Levine) Unanimous (Schuh-Absent)

Motion was made to confirm the appointment of Arlette Leon, part time Support Services Library Clerk, effective March 27, 2023 (Chillemi/Szala) Unanimous (Schuh-Absent)

Motion was made to confirm the appointment of Laura Esposito, full time Support Services Library Clerk, effective March 27, 2023. (Levine/Szala) Unanimous (Schuh-Absent)

Motion was made to allow the Director to hire one On Call Substitute Support Services Library Clerk with confirmation at the next Board meeting. (Chillemi/Szala) Unanimous (Schuh-Absent)

Unfinished Business –

Motion was made to adopt Babylon Public Library Pets in the Library Policy 600-230. (Levine/Chillemi) Unanimous (Schuh-Absent)

Motion was made to adopt Babylon Public Library Proctoring Policy 600-240. (Levine/Chillemi) Unanimous (Schuh-Absent)

Motion was made to adopt Babylon Public Library Service Animals Policy 600-250. (Levine/Chillemi) Unanimous (Schuh-Absent)

Motion was made to adopt Babylon Public Library Unattended Vulnerable Adult Policy 600-260. (Levine/Chillemi) Unanimous (Schuh-Absent)

Motion was made to adopt Babylon Public Library Weapons Policy 600-270. (Levine/Chillemi) Unanimous (Schuh-Absent)

New Business –

Trustee Chillemi expressed the need for signage in front of the library in order to provide safe crossing of street for pedestrians. A discussion ensued. The Board advocated for the need for signage. Tom will draft a letter to Mayor Adams for the Board to review.

Executive Session –

Motion was made to enter Executive Session at 7:05 p.m. to discuss personnel matters. (Szala/Levine) Unanimous (Schuh-Absent)

The meeting returned to open session at 7:20 p.m.

Motion was made to allow the Director to hire two full-time Librarian I in the Children's Department with confirmation at the next Board meeting. (Brunjes/Levine) Unanimous (Schuh-Absent)

Upcoming Meeting –

Tuesday, April 18, 2028, Annual Budget Vote and Trustee Election, 12 noon – 8 p.m.

Tuesday, April 18, 2023 @ 6:30 p.m.

Adjournment –

Motion was made to adjourn the meeting at 7:21 p.m. (Chillemi/Levine) Unanimous (Schuh-Absent)

Respectfully submitted,

Cathy Tingo

Board Secretary