

BOARD MEETING MINUTES
TUESDAY, DECEMBER 12, 2023
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Loretta Chillemi, Debbie Young Szala, Sandra Levine, Anne Lotito-Schuh, Tom Vitale, Director, Ann Guarascio, Business Manager, Cathy Tingo, Board Secretary

GUEST: John Castles of Nawrocki Smith LLP, Certified Public Accountants, Charlene Muir,

The meeting was called to order at 6 p.m. by President Brunjes followed by the Pledge of Allegiance.

Executive Session -

Motion was made to enter Executive Session at 6 p.m. to discuss personnel matters. (Brunjes/Szala) Unanimous

At 6:35 the meeting returned to Open Session.

Presentation by John Castles of Nawrocki Smith LLP -

John Castles presented a summary of the auditors' report for fiscal year ended June 30, 2023. John advised the Board that the auditors received full readiness, cooperation and responsiveness from the Director and Business Manager. One recommendation was made relating to the development of a capitalization policy for the right to use leased assets and subscription-based information technology arrangements.

At 6:45 p.m. John and Ann left the meeting.

Motion was made to accept the annual audit for fiscal year 2022-2023 as prepared by Nawrocki Smith LLP Certified Public Accountants. (Levine/Chillemi) Unanimous

Minutes -

Motion was made to approve the Minutes of the November 14, 2023 Board meeting. (Schuh/Szala) Unanimous (Chillemi-Abstain)

Treasurer's Report/Warrants –

Motion was made to accept the November 2023 Report, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Levine) Unanimous

Motion was made to approve Payroll Warrants for payrolls ending November 4, 2023 and November 18, 2023, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Szala)
Unanimous

Motion was made to approve checks numbered 6763 through and including 6872.
(Brunjes/Levine) Unanimous

Director's Report -

The Director presented his report which was reviewed and approved by the Board.

Period of Public Expression –

President Brunjes offered a period of public expression. Charlene Muir expressed her interest in the auditor's presentation.

Personnel Report –

Motion was made to approve the longevity payment of \$1500 to Maria Umland, Senior Library Clerk, for fifteen years of service on January 5, 2024. (Chillemi/Levine)
Unanimous

New Business –

Budget Committee Meeting –

The Finance Committee will meet on January 8, 2024 at 12 p.m.

Union Contract (CBA) Negotiations –

Negotiations for the Collective Bargaining Agreement will begin shortly.

NYSHIP Premiums 2024 -

Tom advised the Board that the New York State Health Insurance premiums will increase January 1, 2024, 10% for individual and 8% for family coverage.

Approval of NYS Minimum Wage Mandatory Increase effective 1/1/2024 –

Motion was made to approve the New York State minimum wage mandatory increase to \$16.00 an hour, effective January 1, 2024. (Chillemi/Szala) Unanimous

Acceptance of donation from Middleton Environmental Inc. –

Motion was made to accept the \$4,009.81 donation from Middleton Environmental Inc.
(Schuh/Levine) Unanimous

Upcoming Meeting –

January 16, 2024 @ 6:30 p.m.

Executive Session -

Motion was made to enter Executive Session at 7:15 p.m. to discuss personnel matters.
(Szala/Brunjes) Unanimous

At 7:55 p.m. the meeting returned to Open Session.

Adjournment -

Motion was made to adjourn the meeting at 7:55 p.m. (Schuh/Chillemi) Unanimous

Respectfully submitted,

Cathy Tingo

Board Secretary