

BOARD MEETING MINUTES  
TUESDAY, NOVEMBER 14, 2023  
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Debbie Young Szala, Sandra Levine, Anne Lotito-Schuh,  
Tom Vitale, Director, Cathy Tingo, Board Secretary

ABSENT: Loretta Chillemi

GUEST: Charlene Muir, Nancy Keating

The meeting was called to order at 6:32 p.m. by President Brunjes followed by the Pledge of Allegiance.

Minutes -

Motion was made to approve the Minutes of the October 17, 2023 Board meeting.  
(Szala/Schuh) Unanimous (Chillemi-Absent)

Treasurer's Report/Warrants –

Motion was made to accept the October 2023 Report, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Szala) Unanimous (Chillemi-Absent)

Motion was made to approve Payroll Warrants for payrolls ending October 7, 2023 and October 21, 2023, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Levine) Unanimous (Chillemi-Absent)

Motion was made to approve checks numbered 6714 through and including 6762.  
(Brunjes/Schuh) Unanimous (Chillemi-Absent)

Director's Report -

The Director presented his report which was reviewed and approved by the Board.

Presentation of annual NYLA Conference attendees' reports –

Trustees Sandra Levine and Anne Lotito-Schuh presented reports on the various programs they attended at the NYLA Conference. A discussion transpired.

Period of Public Expression –

Charlene Muir suggested reaching out to Kevin Verbesey at SCLS regarding financial training for trustees. The Director will look at opportunities for financial courses.

Personnel Report –

Motion was made to confirm the appointment of Anthony Squazzo, full time Library Clerk, for Support Services, effective November 20, 2023. (Szala/Levine) Unanimous (Chillemi-Absent)

New Business –

Approval of SCLS Annual Budget & Trustee Election for Babylon Zone –

Motion was made to approve the 2024 SCLS Operating Budget and cast their vote to fill a term on the SCLS Board of Trustees with Jane Dietz. (Szala/Schuh) Unanimous (Chillemi-Absent)

Approval of Snow Removal Contract -

Motion was made to approve the snow removal contract of Scanapico Landscaping for Winter/Spring 2023/2024 as attached. (Levine/Szala) Unanimous (Chillemi-Absent)

Approval of prepayment of New York State Retirement bill -

Motion was made to approve pre-payment of the New York State Retirement invoice due on February 1, 2024 by December 15, 2023 in the amount of \$122,375 in order to attain a discount on the full invoice of \$123,255. (Schuh/Szala) Unanimous (Chillemi-Absent)

Approval of Bi-annual Medicare reimbursements –

Motion was made to approve the Semi-Annual Medicare reimbursements for retirees: Marie Bohrer, Patricia LaWare, Carol Kamerer, Karin Cotter, Inez Foster, at \$989.40; Marina Sullivan and Kevin Sullivan at \$1,384.80, Stephen Cotter for August-December 2023 at \$824.50 and Karen Drummond for November and December 2023 at \$329.80. (Brunjes/Schuh) Unanimous (Chillemi-Absent)

Upcoming Meeting –

December 12, 2023 @ 6 p.m.

Period of Public Expression –

President Brunjes offered a period of public expression and thanked Charlene Muir and Nancy Keating and for coming to the meeting. At 7:10 p.m. Charlene and Nancy left the meeting.

Executive Session -

Motion was made to enter Executive Session at 7:10 p.m. to discuss personnel matters. (Szala/Levine) Unanimous (Chillemi-Absent)

At 7:45 p.m. the meeting returned to Open Session.

Adjournment -

Motion was made to adjourn the meeting at 7:45 p.m. (Szala/Levine) Unanimous

Respectfully submitted,

Cathy Tingo

Board Secretary