

BOARD MEETING MINUTES
TUESDAY NOVEMBER 16, 2021
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Joanne Allar, Debbie Young-Szala, Loretta Chillemi; Vicki Lever, Director; Cathy Tingo, Board Secretary

ABSENT: Robert Brink

GUEST: David Tellier and John Castles of Nawrocki Smith LLP, Certified Public Accountants

STAFF: Donna Stewart, Business Manager

The meeting was called to order at 6:30 p.m. by President Brunjes followed by the Pledge of Allegiance.

Presentation of David Tellier and John Castles of Nawrocki Smith LLP -

David Tellier and John Castles presented a summary of the auditors' report for fiscal year ended June 30, 2021. They advised the Board that the auditors received full readiness, cooperation and responsiveness from Vicki, Donna, and staff. No recommendations were made for the library.

At 6:50 p.m. David, John and Donna left the meeting.

Motion was made to accept the annual audit for fiscal year 2020-2021 as prepared by Nawrocki Smith LLP Certified Public Accountants. (Allar/Chillemi) Unanimous (Brink-Absent)

Minutes –

Motion was made to accept the Minutes of the October 19, 2021 Board meeting. (Brunjes/Allar) Unanimous (Brink-Absent)

Treasurer's Report/Warrants –

Motion was made to approve the October 2021 Warrant #GF2110, Payroll Warrant 2110-1, Payroll Warrant 2110-2, and Payroll Warrant 2110-3 as prepared by Treasurer, Michael Castonguay. (Brunjes/Chillemi) Unanimous (Brink-Absent)

Motion was made to approve checks numbered 5273 through and including 5318. (Brunjes/Szala) Unanimous (Brink-Absent)

Vicki advised the Board that the Treasurer looked into a money market account with Sterling Bank, and he will keep exploring other options.

Director's Report -

The Director presented her report which was reviewed and approved by the Board.

Vicki informed the Board that we are once again collecting toys for the John Theissen Foundation. Toys will be collected from November 19 through December 20, 2021.

President Brunjes offered an opportunity for a Period of Public Expression. No one was present.

Unfinished Business –

Teen Survey –

Tabled until new year.

New Business –

Open Meeting documents –

Recent legislation effective November 19, 2021 requires documents to be discussed at open meetings be made available upon request and be posted on the library's website at least 24 hours in advance of meeting.

Acceptance of Bi-annual Medicare reimbursements –

Motion was made to approve the Semi-Annual Medicare reimbursements for retirees: Marie Bohrer, Patricia LaWare, Carol Kamerer, Karin Cotter, Inez Foster, and Nancy Kennedy at \$891.00; Marina Sullivan and Kevin Sullivan at \$1,321.20. (Allar/Chillemi) Unanimous (Brink-Absent)

Approval of NYS Retirement Bill -

Motion was made to approve pre-payment of the New York State Retirement invoice due on February 1, 2022 by December 15, 2021 in the amount of \$137,058.00 in order to attain a discount on the full invoice of \$138,189.00. (Szala/Allar) Unanimous (Brink-Absent)

SCLS 2022 Operating Budget –

Motion was made to approve the 2022 SCLS Operating Budget. (Chillemi/Szala) Unanimous (Brink-Absent)

Finance Committee Meetings –

Finance Committee will meet on December 14 at 11 a.m. at the library.

Fence and Lighting vandalism –

Vicki informed the Board the picket fence between library and bank was vandalized and was reported to police. Two parking lot lights went out. One light had been vandalized. Lights are ordered and will be replaced when they come in.

Upcoming Meeting –

December 14, 2021 @ 6:00 p.m.

Motion was made to enter Executive Session at 7:15 p.m. to discuss personnel matters. (Brunjes/Szala) Unanimous (Brink-Absent)

At 7:25 p.m. the meeting returned to open session.

Adjournment –

Motion was made to adjourn the meeting at 7:25 p.m. (Brunjes/Szala) Unanimous (Brink-Absent)

Respectfully submitted,

Cathy Tingo

Board Secretary

