

BOARD MEETING MINUTES
TUESDAY, MARCH 29, 2022
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Robert Brink, Loretta Chillemi, Vicki Lever, Director,
Cathy Tingo, Board Secretary

ABSENT: Debbie Young Szala, Joanne Allar

The meeting was called to order at 6:30 p.m. by President Brunjes followed by the Pledge of Allegiance.

Brief overview of proposed budget -

The Director gave brief overview of proposed budget.

President Brunjes offered an opportunity for a Period of Public Expression. No one was present.

Minutes –

Motion was made to accept the Minutes of the February 15, 2022 Board meeting.
(Brink/Chillemi) Unanimous (Szala/Allar-Absent)

Treasurer's Report/Warrants –

Motion was made to approve the February 2022 Warrant #GF2202, Payroll Warrant 2202-1 and Payroll Warrant 2202-2, as prepared by Treasurer, Michael Castonguay.
(Brunjes/Brink) Unanimous (Szala/Allar-Absent)

Motion was made to approve checks numbered 5482 through and including 5543.
(Brunjes/Chillemi) Unanimous (Szala/Allar-Absent)

Director's Report –

The Director presented her report which was reviewed and approved by the Board.

Personnel Report –

Motion was made to confirm the appointment of Brian Awgul, part time Librarian I, effective February 28, 2022. (Chillemi/Brink) Unanimous (Szala/Allar-Absent)

Motion was made to confirm the appointment of Carolyn Burton-Gajda, call-in Librarian I, effective February 28, 2022. (Brink/Chillemi) Unanimous (Szala/Allar-Absent)

Motion was made to confirm the promotion of Karen Sonnessa to Librarian II, Head of Support Services, effective March 13, 2022. (Chillemi/Brink) Unanimous (Szala/Allar-Absent)

Motion was made to accept the resignation of Frances Rigney, part-time Library Clerk, effective February 15, 2022. (Brink/Chillemi) Unanimous (Szala/Allar-Absent)

Motion was made to confirm the appointment of Maria McCarthy, part-time Library Clerk, effective March 28, 2022. (Chillemi/Brink) Unanimous (Szala/Allar-Absent)

Motion was made to confirm the appointment of Ashani Miller, call-in Library Clerk, effective March 28, 2022. (Chillemi/Brunjes) Unanimous (Szala/Allar-Absent)

Unfinished Business –

Fence Installation–

The fence was installed in early March.

Social Work Intern –

The Board agreed that they would like to move forward with having a social work intern at the library starting in September. Vicki will send the agreement back to Stony Brook University and proceed from there.

Replace Carbon Monoxide Detectors –

Vicki shared with the Board that two companies, Garland Fire Systems and Johnson Controls, submitted proposals for the replacement of our carbon monoxide detectors. Both companies came in with the same cost. Johnson Controls recommended since Garland is familiar with the system, they would be better set up to complete it quickly. After a brief discussion the Board agreed to have Garland Fire Systems replace the carbon monoxide detectors.

New Business –

Patron Point –

Vicki informed the Board that SCLS has signed a contract with Patron Point for an online registration service that allows patrons to sign up for Livebrary eCards via a form on the Live-brary website.

Budget –

Items from fiscal year 2021-2022 were discussed.

Carpet and Flood –

We had a leak in the flat roof this week which caused ceiling tiles to come down and a large water stain on the carpet outside the Children's room. Above All Roofing Company came in and patched up area of roof and advised the roof does not need replacing at this time. Vicki will look into pricing for replacing carpets in high traffic areas of the library.

Motion was made to enter Executive Session at 7:10 p.m. to discuss personnel matters. (Brunjes/Brink) Unanimous (Szala/Allar-Absent)

The meeting returned to Open Session at 7:15 p.m. (Szala/Robinson) Unanimous

Upcoming Meetings -

Tuesday, April 12, 2022, Annual Budget Vote and Trustee Election, 12 noon – 8 p.m.

Tuesday, April 19, 2022 @ 6:30 p.m.

Motion was made to adjourn the meeting at 7:15 p.m. (Brink/Chillemi) Unanimous (Szala/Allar-Absent)

Respectfully submitted,

Cathy Tingo
Board Secretary