

BOARD MEETING MINUTES  
TUESDAY JANUARY 17, 2023  
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Loretta Chillemi, Debbie Young Szala, Sandra Levine, Anne Lotito-Schuh; Vicki Lever, Director, Tom Vitale, Director; Cathy Tingo, Board Secretary

The meeting was called to order at 6:30 p.m. by President Brunjes followed by the Pledge of Allegiance.

President Brunjes welcomed Tom Vitale as the new Director of the Babylon Public Library.

Minutes –

Motion was made to accept the Minutes of the December 13, 2022. (Szala-Levine) Unanimous (Chillemi-Abstain)

Treasurer's Report/Warrants –

Motion was made to approve the December 2022 Warrant #GF2212 and Payroll Warrant 2212-1, Payroll Warrant 2212-2 as prepared by Treasurer, Ann Guarascio. (Brunjes/Chillemi) Unanimous

Motion was made to approve checks numbered 6047 through and including 6106. (Brunjes/Szala) Unanimous

Director's Report -

The Director presented her report which was reviewed and approved by the Board.

President Brunjes offered an opportunity for a Period of Public Expression. None offered.

Personnel Report –

Motion was made to accept the retirement of Margaret Carrino, full time Library Clerk, effective January 4, 2023, with good wishes for her. (Schuh/Chillemi) Unanimous

Motion was made to approve the longevity payment of \$1500 to Catherine Tingo, Administrative Assistant, for fifteen years of service on February 8, 2023. (Szala/Chillemi) Unanimous

Motion was made to accept the resignation of Michael Castonguay, part time Business Manager, effective January 20, 2023. (Szala/Brunjes) Unanimous

Motion was made to allow the Director to hire a part time Business Manager with confirmation at the next Board meeting. (Schuh/Szala) Unanimous

Unfinished Business –

Acceptance of Audit –

Motion was made to accept the annual audit for fiscal year 2021-2022 as prepared by Nawrocki Smith LLP Certified Public Accountants. (Brunjes/Schuh) Unanimous

Trustee Training Policy -

Motion was made to adopt the Babylon Public Library Trustee Training Policy #000-95 as annexed hereto. (Levine/Chillemi) Unanimous

Teen Survey –

The Director reported 164 responses. Students would like to see a 3D printer, iPads, and tablets. The top four library programs they would like to attend are food-based, gaming tournaments, career/college prep and art/craft workshops. Some suggestions for library programs were baking programs, book clubs, art clubs, tournaments, sports clubs, movies, anything with animals and community service programs. Students asked for a larger space for homework and comfy chairs, like bean bags.

Finance Committee meeting update –

The Finance Committee met on January 4<sup>th</sup> and 12<sup>th</sup>. A proposed budget for fiscal year 2023-2024 will be presented to the Board at the February 21, 2023 meeting.

New Business –

Annual Trustee Election and Budget Vote –

Motion was made to conduct the April 18, 2023 Annual Budget and Trustee Vote by paper ballots. (Levine/Szala) Unanimous

Motion was made to appoint Eileen Scudlo as voting chairperson and poll worker at the Vote and Election on April 18, 2023 at a rate of \$200. (Szala/Chillemi) Unanimous

Motion was made to appoint Neil O'Connell, Lowell Simpson and Karen Parrish as poll workers at the Vote and Election on April 18, 2023, at a rate of \$100 each. (Szala/Chillemi) Unanimous

Motion was made to approve the Notice of Public Hearing, Budget Vote and Election of Babylon Public Library as annexed hereto. (Szala/Levine) Unanimous

Print Releaf –

The Director informed the Board that the library will get started with PrintReleaf. Print Releaf measures paper consumption and plants a number of trees based on it. PrintReleaf is completely automated from printer to seedling with no software to install.

Suspension of patron's privileges –

A letter was sent to a patron following an incident which violated the Babylon Public Library Patron Behavior Policy and the Babylon Public Library Maintenance of Public Order at Libraries Policy.

Upcoming Meeting –

Tuesday, February 21, 2023 @ 6:30 p.m.

President Brunjes thanked Vicki for 20 years of service to the library. Refreshments and cake were served.

Adjournment –

Motion was made to adjourn the meeting at 7:30 p.m. (Levine/Szala) Unanimous

Respectfully submitted,

Cathy Tingo

Board Secretary

