

BOARD MEETING MINUTES
TUESDAY, AUGUST 15, 2023
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Loretta Chillemi, Debbie Young Szala, Sandra Levine, Anne Lotito-Schuh, Tom Vitale, Director, Cathy Tingo, Board Secretary

GUEST: Joanne Allar

STAFF: Ann Burke, Head of Children's Services, Amy Pabisz, Shannon Majorana, Joshua Perry, Children's Services Librarians, Ann Guarascio, Business Manager

The meeting was called to order at 6:30 p.m. by President Brunjes followed by the Pledge of Allegiance.

President Brunjes offered an opportunity for a Period of Public Expression.

Ann Burke thanked the Director and the Board of Trustees for listening to and taking note of their need for more staff for a community that wants and uses the services of our busy library. Ann thanked Librarians Joshua Perry, Amy Pabisz and Shannon Majorana and Pages, Linda Plouffe and Molly Higgins for all their amazing work they did this Summer. Ann presented a slide show highlighting various summer programs. The Board thanked Ann and her staff for their efforts. At 6:50 p.m. Ann, Joshua, Amy, and Shannon left the meeting.

Ann Guarascio, Business Manager, advised the Board that SuzAnne Getz, Treasurer for the Library, has revamped the Treasurer's Report. The report will now reflect only warrants greater than \$1,000 if acceptable by the Board. Ann answered questions of the Board and a discussion transpired. Tom and the Board thanked Ann for coming to the meeting. At 7:15 p.m. Ann left the meeting.

Presentation of Plaque to Joanne Allar –

President Brunjes presented a plaque to Joanne Allar in appreciation for all her years of service to the Board. Joanne thanked the Board. At 7 p.m. Joanne left the meeting.

Minutes –

Motion was made to approve the Minutes of the July 11, 2023 Board meeting.
(Chillemi/Szala) Unanimous

Treasurer's Report/Warrants –

Motion was made to accept the July 2023 Report, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Schuh) Unanimous

Motion was made to approve Payroll Warrants for payrolls ending July 1, 2023 and July 15, 2023, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Levine) Unanimous

Motion was made to approve checks numbered 6438 through and including 6558. (Brunjes/Szala) Unanimous

Director's Report -

The Director presented his report which was reviewed and approved by the Board.

Personnel Report –

Motion was made to confirm the appointment of Erin P. White as Full Time Librarian I in Adult Services. (Levine/Chillemi) Unanimous

Motion was made to confirm the appointment of Riley Dee as Part Time Page in Children's Services. (Chillemi/Szala) Unanimous

Motion was made to confirm the appointment of Katarzyna Szmidt as substitute Support Services Clerk. (Schuh/Levine) Unanimous

Motion was made to approve the health care waiver payment of \$2250 to Catherine Tingo in two installments on August 18, 2023 and September 1, 2023. (Levine/Szala) Unanimous

Motion was made to approve the health care waiver payment of \$2250 to Cynthia Puleo in two installments on October 13, 2023 and October 27, 2023. (Levine/Schuh) Unanimous

Motion was made to approve the health care waiver payment of \$1500 to Joshua Perry on November 10, 2023. (Szala/Levine) Unanimous

Unfinished Business –

New Business –

Motion was made to transfer Fiscal Year 2022-2023 Operating Balance to higher yield Money Market Account at the discretion of the Director once numbers come in. (Schuh/Chillemi) Unanimous

Motion was made to approve the Insurance Proposal of Regan Agency, Inc. from September 1, 2023 through August 31, 2024. (Chillemi/Levine) Unanimous

Upcoming Meeting –

September 19, 2023 @ 6:30 p.m.

Executive Session -

Motion was made to enter Executive Session at 7:30 p.m. to discuss personnel matters. (Schuh/Szala) Unanimous

At 7:55 p.m. the meeting returned to Open Session.

Adjournment -

Motion was made to adjourn the meeting at 7:55 p.m. (Levine/Schuh) Unanimous

Respectfully submitted,

Cathy Tingo

Board Secretary

