

BOARD MEETING MINUTES
TUESDAY, DECEMBER 10, 2024
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Loretta Chillemi, Debbie Young Szala, Sandra Levine, Anne Lotito-Schuh, Tom Vitale, Director, Cathy Tingo, Board Secretary

GUEST: John Castles of Nawrocki Smith LLP, Certified Public Accountants

The meeting was called to order at 6:30 p.m. by President Brunjes followed by the Pledge of Allegiance.

John Castles presented a summary of the auditors' report for fiscal year ended June 30, 2024. John advised the Board that the auditors received full readiness, cooperation and responsiveness from the Director and Business Office Staff. No recommendations for the fiscal year 2023-2024. One prior recommendation related to the development of a capitalization policy including the right to use leased assets and subscription-based information technology arrangements has not been implemented.

At 6:50 p.m. John left the meeting.

Minutes –

Motion was made to approve the Minutes of the November 19, 2024 Board meeting. (Szala/Chillemi) Unanimous

Treasurer's Report/Warrants –

Motion was made to accept the November 2024 Report, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Levine) Unanimous

Motion was made to approve Payroll Warrants for payrolls ending November 2, 2024, November 16, 2024 and November 30, 2024, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Schuh) Unanimous

Motion was made to approve checks numbered 7756 through and including 7809. (Brunjes/Szala) Unanimous

Director's Report -

The Director presented his report which was reviewed and approved by the Board.

Personnel Report –

Motion was made to confirm the appointment of Karen Sonnessa from Librarian II to Librarian III, effective December 15, 2024. (Levine/Schuh) Unanimous

Unfinished Business –

Finance Committee Meeting Schedule –

The Finance Committee will meet on January 13, 2024 at 1 p.m.

New Business –

Motion was made to accept the annual audit for fiscal year 2023-2024 as prepared by Nawrocki Smith LLP Certified Public Accountants. (Szala/Schuh) Unanimous

Motion was made to approve the transfer of \$500,000 from Hanover MMA to M & T Operating to pay roof invoices and partial funding of the 2024-2025 budget from reserves. (Chillemi/Brunjes) Unanimous

Upcoming Meeting –

January 14, 2025 @ 6:30 p.m.

Motion was made to enter Executive Session at 7:15 p.m. to discuss personnel matters. (Brunjes/Szala) Unanimous

At 7:16 p.m. the meeting returned to Open Session.

Motion was made to approve the Terms and Conditions of Employment for Karen Sonnessa, Librarian III. (Szala/Levine) Unanimous

Adjournment –

Motion was made to adjourn the meeting at 7:17 p.m. (Levine/Chillemi) Unanimous

Respectfully submitted,

Cathy Tingo

Board Secretary

