

BOARD MEETING MINUTES  
TUESDAY, OCTOBER 15, 2024  
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Loretta Chillemi, Debbie Young Szala, Sandra Levine, Anne Lotito-Schuh, Tom Vitale, Director, Cathy Tingo, Board Secreta

The meeting was called to order at 6:30 p.m. by President Brunjes followed by the Pledge of Allegiance.

Minutes –

Motion was made to approve the Minutes of the September 17, 2024 Board meeting. (Levine/Schuh) Unanimous

Treasurer's Report/Warrants –

Motion was made to accept the September 2024 Report, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Szala) Unanimous

Motion was made to approve Payroll Warrants for payrolls ending September 7, 2024, September 21, 2024, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Schuh) Unanimous

Motion was made to approve checks numbered 7577 through and including 7652. (Brunjes/Chillemi) Unanimous

Director's Report -

The Director presented his report which was reviewed and approved by the Board.

Personnel Report –

Motion was made to approve the promotion of Ann Burke from Librarian III to Assistant Library Director, effective November 3, 2024. (Levine/Szala) Unanimous

Motion was made to approve the promotion of Lori Ludlow from Librarian II to Librarian III, effective November 3, 2024. (Chillemi/Schuh) Unanimous

Motion was made to accept the resignation of Catherine Cassidy, part time Page, effective October 11, 2024. (Brunjes/Szala) Unanimous

Unfinished Business –

Continue to review SCLS Preliminary Budget –

The Director will email the draft SCLS Preliminary Budget to the Board for their review.

PALS Annual Budget –

The PALS Ballot was signed by the Director and submitted.

New Business –

Approval of Annual Budget Vote Timetable –

Motion was made to approve the proposed Budget Vote Timetable as presented.  
(Szala/Levine) Unanimous

Approval of Snow Removal Contract -

Motion was made to approve the snow removal contract of Scanapico Landscaping for Winter/Spring 2024/2025 at same rate as 2023/2024. (Schuh/Levine) Unanimous

Banking -

Motion was made to authorize the Library Director to cash out TD Bank CD # 3282190011, maturing on 10/15/24, in the amount of \$263,623.21 and transfer said amount to Hanover Bank MMA. (Chillemi/Szala) Unanimous

Motion was made to authorize the Library Director to cash out TD Bank CD # 3282201925, maturing on 10/15/24, in the amount of \$286,234.73 and transfer said amount to Flushing Bank MMA. (Szala/Levine) Unanimous

Upcoming Meeting –

November 19, 2024 @ 6:30 p.m.

President Brunjes offered an opportunity for a Period of Public Expression. None offered.

Motion was made to enter Executive Session at 7 p.m. to discuss personnel matters.  
(Brunjes/Szala) Unanimous

At 7:37 p.m. the meeting returned to Open Session.

Motion was made to approve the modified Terms and Conditions of Employment for Thomas Vitale, Library Director. (Szala/Levine) Unanimous

Motion was made to approve Terms and Conditions of Employment for Ann Burke,  
Assistant Library Director. (Szala/Levine) Unanimous

Motion was made to approve Terms and Conditions of Employment for Lori Ludlow,  
Librarian III. (Szala/Levine) Unanimous

Adjournment –

Motion was made to adjourn the meeting at 7:42 p.m. (Brunjes/Chillemi) Unanimous

Respectfully submitted,

Cathy Tingo

Board Secretary