

BOARD MEETING MINUTES
TUESDAY, AUGUST 19, 2025
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Loretta Chillemi, Debbie Young Szala, Sandra Levine, Anne Lotito-Schuh, Tom Vitale, Director, Cathy Tingo, Board Secretary

GUEST: Battle of the Books' participants and their families

STAFF: Catherine Frank, YA Librarian

The meeting was called to order at 6:35 p.m. by President Brunjes followed by the Pledge of Allegiance.

President Brunjes welcomed the guests to the meeting.

President Brunjes and the Director congratulated the team The Preppy Loraxes for participating in and placing twelfth in the Battle of the Books program. Catherine Frank expressed how proud she is of all the participants. Certificates were presented to each participant, photos were taken, and cake and refreshments were served. At 7 p.m. Catherine Frank and the Battle of the Books' participants and their families left the meeting.

Minutes –

Motion was made to approve the Minutes of July 8, 2025 Board meeting. (Levine/Szala) Unanimous

Treasurer's Report/Warrants –

Motion was made to accept the July 2025 Treasurer's Report, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Chillemi) Unanimous

Motion was made to approve Payroll Warrants for payrolls ending July 12, 2025 and July 26, 2025, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Levine) Unanimous

Motion was made to approve checks numbered 8379 through and including 8464. (Brunjes/Chillemi) Unanimous

Director's Report -

The Director presented his report which was reviewed and approved by the Board.

Personnel Report –

Motion was made to approve the appointment of Kyle Hopkins as full time Custodial Worker I, effective August 4, 2025. (Szala/Schuh) Unanimous

Motion was made to approve the appointment of Timothy McCarthy as substitute/on call Custodial Worker I, effective September 8, 2025. (Schuh/Levine) Unanimous

Motion was made to approve the health care waiver payment of \$1500 to Erin White on September 12, 2025. (Szala/Chillemi) Unanimous

Motion was made to approve the health care waiver payment of \$2250 to Cynthia Puleo in two installments on October 10, 2025 and October 24, 2025. (Levine/Chillemi) Unanimous

Motion was made to approve the health care waiver payment of \$1500 to Joshua Perry on November 7, 2025. (Chillemi/Szala) Unanimous

New Business –

Approval of Commercial Insurance Policy by Regan Agency -

Motion was made to approve the Insurance Proposal of Regan Agency, Inc. from September 1, 2025 through September 1, 2026. (Schuh/Szala) Unanimous

Tax Levy Approval –

Motion was made to set the Library tax levy for fiscal year 2025-2026 at \$2,440,023 with an approximate tax rate of \$12.69 per \$100 based on an assessed valuation of \$19,228,510 as determined by Matthew R. Cronin, Assessor of the Town of Babylon. This information will be sent via letter to Deirdre Lunetta, Assistant Superintendent for Business, Babylon Union Free School District. (Levine/Schuh) Unanimous

Upcoming Meeting –

September 16, 2025 @ 6:30 p.m.

Motion was made to enter Executive Session at 7:05 p.m. to discuss personnel matters. (Schuh/Szala) Unanimous

At 7:48 p.m. the meeting returned to Open Session.

Adjournment -

Motion was made to adjourn the meeting at 7:48 p.m. (Levine/Szala) Unanimous

Respectfully submitted,

Cathy Tingo

Board Secretary