

BOARD MEETING MINUTES  
TUESDAY DECEMBER 16, 2025  
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Debbie Young Szala, Sandra Levine, Anne Lotito-Schuh, Tom Vitale, Director, Cathy Tingo, Board Secretary

ABSENT: Loretta Chillemi

The meeting was called to order at 6:30 p.m. by President Brunjes followed by the Pledge of Allegiance.

Minutes –

Motion was made to approve the Minutes of the November 10, 2025 Board meeting.  
(Schuh/Levine) Unanimous (Chillemi–Absent)

Treasurer's Report/Warrants –

Motion was made to accept the November 2025 Report, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Szala) Unanimous (Chillemi–Absent)

Motion was made to approve Payroll Warrants for payrolls ending November 1, 2025, November 15 and November 29, 2025, as prepared by Treasurer, SuzAnne Getz.  
(Brunjes/Schuh) Unanimous (Chillemi–Absent)

Motion was made to approve checks numbered 8673 through and including 8764.  
(Brunjes/Levine) Unanimous (Chillemi–Absent)

Director's Report -

The Director presented his report which was reviewed and approved by the Board.

Personnel Report –

Motion was made to approve the resignation of Arlette Leon Lowe, part time Library Clerk, effective 11/30/25. (Schuh/Szala) Unanimous (Chillemi–Absent)

Motion was made to approve the appointment of Arlette Leon Lowe as Substitute Library Clerk, effective 12/1/25. (Levine/Szala) Unanimous (Chillemi–Absent)

Motion was made to approve the promotion of Catherine Frank as Librarian II, effective 12/15/25. (Levine/Szala) Unanimous (Chillemi–Absent)

Motion was made to approve the promotion of Joshua Perry as Librarian II, effective 12/15/25. (Levine/Schuh) Unanimous (Chillemi–Absent)

Unfinished Business –

Motion was made to approve the final 2026 SCLS Operating Budget and cast their vote on the Babylon Area Trustee for SCLS Board of Trustees. (Levine/Brunjes) Unanimous (Chillemi–Absent)

New Business –

Acceptance of donation from Middleton Environmental Inc. –

Motion was made to accept the \$2,633.50 donation from Middleton Environmental Inc. (Schuh/Szala) Unanimous (Chillemi–Absent)

Set calendar for Budget Committee Meetings – January 2026.

The Finance Committee will meet on January 6, 2026 at 1 p.m

Upcoming Meeting –

January 20, 2026 @ 6:30 p.m.

Adjournment –

Motion was made to adjourn the meeting at 7:05 p.m. (Schuh/Levine) Unanimous (Chillemi–Absent)

Respectfully submitted,

Cathy Tingo

Board Secretary

