

BOARD MEETING MINUTES  
TUESDAY, OCTOBER 21, 2025  
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Loretta Chillemi, Debbie Young Szala, Sandra Levine, Anne Lotito-Schuh, Tom Vitale, Director, Cathy Tingo, Board Secretary

GUEST: Mayor Mary Adams, Nancy Keating, John Jeansonne, Fran Baehr, Raymod Baehr, Richard Baehr, Adam Insogna, Margaret Barrett, Jennifer Maher, Daniell Chiofaro, Delilah Diaz

STAFF: Ann Burke, Josh Perry, Shannon Majorana, Amy Pabiz, Donna Jeansonne

The meeting was called to order at 6:30 p.m. by President Brunjes followed by the Pledge of Allegiance.

Minutes –

Motion was made to approve the Minutes of the September 16, 2025 Board meeting. (Levine/Szala) Unanimous

Treasurer's Report/Warrants –

Motion was made to accept the September 2025 Report, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Szala) Unanimous

Motion was made to approve Payroll Warrants for payrolls ending September 6, 2025 and September 20, 2025, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Schuh) Unanimous

Motion was made to approve checks numbered 8547 through and including 8619. (Brunjes/Szala) Unanimous

Director's Report -

The Director presented his report which was reviewed and approved by the Board.

Period of Public Expression –

Nancy Keating raised concern regarding the news that Baker & Taylor has ceased operations. The Director advised that he is looking into other companies for the library to transition to for services affected by Baker & Taylor's closure.

Fran Baehr, a West Babylon resident and patron of West Babylon Library, informed the Board that she is here to advocate for disabled children and adults after an incident that occurred at the library on September 9, 2025 with her special needs 19-year-old son, Raymond. Ms. Baehr expressed her concerns and requested that staff be trained in how to handle people with disabilities. President Brunjes thanked everyone for coming and sharing their concerns, and that the Director will respond in writing with the decision of the Board of Trustees regarding this matter in 7-10 business days.

#### Personnel Report –

Motion was made to confirm the appointment of Isabella Spatafora as part-time Page, effective October 6, 2025. (Szala/Schuh) Unanimous

#### New Business –

##### Approval of Annual Budget Vote Timetable –

Motion was made to approve the proposed Budget Vote Timetable as presented. (Szala/Levine) Unanimous

##### Approval of Snow Removal Contract -

Motion was made to approve the snow removal contract of Scanapico Landscaping for Winter/Spring 2025/2026 at same rate as 2024/2025. (Chillemi/Levine) Unanimous

##### Review of SCLS Preliminary Budget –

The SCLS Preliminary Budget will be emailed to the Board for their review.

#### Banking –

Motion was made to authorize the Library Director to move \$150,000 from Flushing Bank MMA to M&T MMA in order to pay the upcoming New York State Retirement discounted payment in November 2025. (Szala/Levine) Unanimous

#### Upcoming Meeting –

November 10 @ 6:30 p.m.

#### Period of Public Expression -

Mayor Adams thanked the staff and the Board for all they do for the community. Ann Burke expressed her appreciation to the Board for the special recognition presented to her at last month's meeting for her 35 years of service to the library. President Brunjes thanked Mayor Adams and Ann Burke for all their efforts.

Motion was made to enter Executive Session at 6:45 p.m. to discuss personnel matters.  
(Levine/Szala) Unanimous

At 7:20 p.m. the meeting returned to Open Session.

Adjournment –

Motion was made to adjourn the meeting at 7:20 p.m. (Szala/Chillemi) Unanimous

Respectfully submitted,

Cathy Tingo

Board Secretary