BOARD MEETING MINUTES
MONDAY, JULY 7, 2026
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Loretta Chillemi, Debbie Young Szala, Sandra Levine, Anne Lotito-Schuh, Tom Vitale, Director, Cathy Tingo, Board Secretary

The meeting was called to order at 6:30 p.m. by Board Secretary Cathy Tingo followed by the Pledge of Allegiance.

Swearing in of Trustee Loretta M. Chillemi –

Cathy Tingo, in her Notary capacity, swore in Loretta M. Chillemi as Trustee of the Babylon Public Library, for a term commencing July 1, 2026 and ending June 30, 2031. The Oath of Office will be filed with the Suffolk County Clerk's Office.

Board Secretary Cathy Tingo called for nominations for Board Officers for the fiscal year 2026/2027 and called for the vote for President.

Motion was made to nominate Gary Brunjes as President. Board Secretary Cathy Tingo called for a vote. (Szala/Levine) (Unanimous) President Brunjes resumed the chair.

Motion was made to nominate Loretta Chillemi as Vice-President. (Schuh/Levine) President Brunjes called for a vote. (Unanimous)

Motion was made to nominate Anne Lotito-Schuh as Secretary. (Levine/Chillemi) President Brunjes called for a vote. (Unanimous)

Motion was made to nominate Deborah Young Szala as Finance Officer. (Levine/Chillemi) President Brunjes called for a vote. (Unanimous)

Swearing in of Officers and Director –

The Trustees and the Director were sworn in by Cathy Tingo in her notary capacity. Forms were completed and notarized. The Oaths of Office will be filed with the Suffolk County Clerk's Office.

Appointments for Fiscal Year 2026/2027 –

Motion was made to appoint Nawrocki Smith LLP, Auditor for the fiscal year July 1, 2026 – June 30, 2027. (Levine/Szala) Unanimous

Motion was made to appoint Jaspan Schlesinger LLP, Legal & Labor Counsel for the fiscal year July 1, 2026 – June 30, 2027. (Szala/Chillemi) Unanimous

Motion was made to appoint Ann Burke, Assistant Library Director, as the Records Access Officer for the fiscal year July 1, 2026 – June 30, 2027. (Schuh/Levine) Unanimous

Motion was made to appoint SuzAnne Getz, Treasurer for the fiscal year July 1, 2026 – June 30, 2027. (Szala/Chillemi) Unanimous

Designations -

Motion was made to designate M&T Bank as the official bank of the Library as noted below. (Levine/Chillemi) Unanimous

a. M & T Bank
    i. General Fund. Authorized signatures: Board President, Finance Officer, Director, Treasurer.
    ii. Payroll Account. Authorized signatures: Board President, Finance Officer, Director, Treasurer
b. Petty Cash Fund

Motion was made to continue the Petty Cash Fund as noted below. (Schuh/Levine) Unanimous

1. Business Office: $600: Thomas Vitale

c. District Newspapers

Motion was made to appoint the Babylon Herald and the South Bay News as the Official District Newspapers of the Babylon Public Library. (Chillemi/Levine) Unanimous

Library Policies–

Motion was made to re-confirm Bylaws of the Babylon Public Library as of July 1, 2026. (Schuh/Chillemi) Unanimous

Motion was made to re-confirm all other policies of the Babylon Public Library as of July 1, 2026. (Schuh/Szala) Unanimous

Minutes –

Motion was made to approve the Minutes of the June 16, 2026 Board meeting. (Chillemi/Levine) Unanimous (Szala-Abstain)

Treasurer's Report/Warrants –

Motion was made to accept the June 2026 Report, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Schuh) Unanimous

Motion was made to approve Payroll Warrants for payrolls ending 6/13/2026 and 6/27/2026, as prepared by Treasurer, SuzAnne Getz. (BrunjesSzala) Unanimous

Motion was made to approve checks numbered 9193 through and including 9219. (Brunjes/Chillemi) Unanimous

Director's Report -

The Director presented his report which was reviewed and approved by the Board.

New Business –

Motion was made to transfer $35,000 from OceanFirst Bank to M & T Bank. (Brunjes/Chillemi) Unanimous

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Upcoming Meeting –

August 18, 2026 @ 6:30 p.m.

Adjournment -

Motion was made to adjourn the meeting at 7:10 p.m. (Schuh/Chillemi) Unanimous

Respectfully submitted,

Cathy Tingo

Board Secretary