

Babylon Public Library
Board of Trustees Reorganizational/Regular Meeting
July 13, 2021 @ 6:30 p.m.

AGENDA ITEM

- I. Call to Order and Pledge of Allegiance**
- II. Nominations for President, Vice-President, Secretary and Finance Officer**
- III. Voting of Officers**
- IV. Swearing in of Officers**
- V. Appointments for Fiscal year 2021/2022 ending June 30, 2022**
 - a. Auditor – Nawrocki Smith LLP
 - b. Legal & Labor Counsel – Jaspan Schlesinger LLP
 - c. Records Access Officer – Ann Burke
 - d. Treasurer – Michael Castonguay
- VI. Designations**
 - a. People’s United Bank
 - i. General Fund-. Authorized signatures:
Board President, Finance Officer, Director, Treasurer
 - ii. Investment Account- Authorized signatures:
Board President, Finance Officer, Director, Treasurer
 - iii. Payroll Account-. Authorized signatures:
Board President, Finance Officer, Director, Treasurer
 - b. Petty Cash Fund
 - i. Business Office. \$500: Victoria Lever
 - c. District Newspapers
 - i. Beacon
 - ii. South Bay News
- VII. Library policies**
 - a. Motion to re-confirm Bylaws
 - b. Motion to re-confirm all other existing policies as of July 1, 2021

- VIII. Presentation- Kevin Regan, Regan Insurance Agency**
- IX. Review and approval of Minutes June 15, 2021**
- X. Treasurer's Report and Warrant**
 - a. Acceptance of June report
 - b. Approval of Warrants
 - c. Approval of Checks
- XI. Directors Report including:**
Adult, Children's, and Support Services
- XII. Period of Public Expression**
- XIII. Personnel Report**
 - a. Confirmation of Molly Higgins, Children's Department Seasonal Library Page
 - b. Confirmation of the Terms of Employment for Victoria Lever, Library Director
- XIV. Unfinished Business**
 - a. Overdues
- XV. New Business**
 - a. Library Hours
 - b. In person programming
 - c. Friends of the Library Book Sale
 - d. PPE policy
 - e. Commercial Insurance renewal
- XVI. Executive Session (as approved by the Board)**
- XVII. Period of Public Expression**
- XVIII. Upcoming meeting, Tuesday, August 17, 2021 @ 6:30 p.m.**
- XIX. Adjournment**