

BABYLON PUBLIC LIBRARY
POLICY ON PERSONAL PROTECTIVE EQUIPMENT

Purpose

The Babylon Public Library Board of Trustees is empowered to take the steps necessary to serve the community under its mission with the health and safety of the Library staff and patrons as the top priority. Therefore, the Board of Trustees has adopted this Personal Protective Equipment (PPE) Policy. The measures and behaviors set forth herein may be activated and mandated or suspended or modified in whole or in part, from time to time by the Library Board of Trustees or the Library Director as circumstances warrant, consistent with any applicable executive order, guidance from the state or local Department of Health, the U.S. Centers for Disease Control or other appropriate body.

The primary goals of the Babylon Public Library's **Personal Protective Equipment Policy are to:**

- Introduce requirements for PPE use for patrons wishing to use the Library's services
- Provide reasonable access to Library services to all community members while still protecting the Library's staff, patrons and visitors
- Reduce the risk of infection in, around, and on Library facilities, materials, and equipment for Library staff, patrons and visitors
- Outline requirements for staff to wear PPE

The Library's staff, including contracted security guards, have the authority to enforce the measures set forth in this policy. Upon reopening the Library buildings, the following rules will be implemented.

Acceptable Behavior for Patrons (Applicable when this Policy has been activated)

- All patrons are required to wear a mask or face covering on Library property, inside the Library's facilities, and when interacting with Library staff and other patrons in accordance with State requirements and/or guidance.
- Individuals who cannot medically tolerate the wearing of a mask or face covering are asked to contact the Library before visiting so reasonable accommodation(s) for services can be made.
- Masks or face coverings may be cloth or homemade so long as they comply with the State guidance outlined in Executive Order 202.17 or future State requirements and/or guidance.
- Masks or face coverings should completely cover the mouth and nose in accordance with guidelines issued by the Centers for Disease Control (CDC).
- Patrons are discouraged from approaching other patrons to comment on or question their PPE practices. Concerns regarding the practices of other patrons should be directed to the Library staff only.
- Along with wearing PPE, the Library will enforce strict social distancing guidelines in accordance with State requirements and/or guidance which could include limiting the number of patrons in the library and limiting their time while at the library.
- Patrons refusing to abide by this policy will be subject to corrective action, including ejection and possible suspension of Library privileges, as outlined in the Library's Policy on Conduct in the Library.

Acceptable Behavior for Staff (Applicable when this Policy has been activated)

- All Library staff members are required to wear a mask or face covering on Library property, inside the Library's facilities, and when interacting with Library patrons, staff, and visitors in accordance with State requirements and/or guidance. Gloves are mandatory for certain workstations as in accordance with State requirements and/or guidance.

Authority & Evaluation

This policy and related procedures will be enforced under all current and future law, rule, regulation, Executive Order, or State guidance, including those pertaining to PPE, workforce and occupancy reductions, and social distancing guidelines. The practices in this policy may be modified as needed to conform with such Executive Orders, as well as mandates from all federal, state, and local government agencies.

Questions or concerns regarding this policy and any of the requirements herein should be brought to the Library Director. The Director may be reached via telephone 631-669-1624

This policy will remain in effect until the Board of Trustees removes or revises it.