

BOARD MEETING MINUTES
TUESDAY DECEMBER 14, 2021
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Debbie Young-Szala, Joanne Allar, Robert Brink, Loretta Chillemi; Vicki Lever, Director; Treasurer Michael Castonguay; Cathy Tingo, Board Secretary

The meeting was called to order at 6:00 p.m. by President Brunjes followed by the Pledge of Allegiance.

Minutes –

Motion was made to accept the Minutes of the November 16, 2021 Board meeting. (Szala/Allar) Unanimous (Brink/Chillemi-Not Present)

Treasurer's Report/Warrants –

Motion was made to approve the November 2021 Warrant #GF2111, Payroll Warrant 2111-1 and Payroll Warrant 2111-2 as prepared by Treasurer, Michael Castonguay. (Brunjes/Szala) Unanimous (Brink/Chillemi-Not Present)

Motion was made to approve checks numbered 5319 through and including 5375. (Brunjes/Allar) Unanimous (Brink/Chillemi-Not Present)

Director's Report -

The Director presented her report which was reviewed and approved by the Board.

President Brunjes offered an opportunity for a Period of Public Expression. No one was present.

Personnel Report –

Motion was made to permit the Director to hire a call-in librarian. (Allar/Szala) Unanimous (Brink/Chillemi-Not Present)

Motion was made to approve the longevity payment of \$1500 to Lori Ludlow for her 15 years of service to the library on January 2, 2022. (Szala/Allar) Unanimous (Brink/Chillemi-Not Present)

Motion was made to accept the resignation of Donna Stewart, Business Manager, effective January 28, 2022, with regrets. (Allar/Szala) Unanimous (Brink/Chillemi-Not Present)

Unfinished Business –

Finance Committee Meeting –

The Finance Committee met on December 14 and will meet again on January 11.

New Business –

Acceptance of donation of Donald Middleton –

Motion was made to accept the \$3743.20 donation from Middleton Environmental Inc. (Allar/Szala) Unanimous (Brink/Chillemi-Not Present)

Carbon monoxide detectors –

Carbon monoxide detectors will expire in June 2022, and Vicki will look into prices to have them replaced.

Treasurer search –

Michael Castonguay reviewed his resume and answered questions of the Board.

At 6:20 p.m. Trustee Brink joined the meeting.

At 6:25 p.m. Michael left the meeting.

Motion was made to appoint Michael Castonguay, part time Business Manager, effective January 29, 2022. (Allar/Szala) Unanimous (Chillemi-Not Present)

Vicki will send out RFP for a new Treasurer.

At 6:33 p.m. Trustee Chillemi joined the meeting.

Upcoming Meeting –

January 11, 2022 @ 6:30 p.m.

Adjournment –

Motion was made to adjourn the meeting at 6:35 p.m. (Allar/Brink) Unanimous

Respectfully submitted,

Cathy Tingo

Board Secretary