

BOARD MEETING MINUTES
TUESDAY, OCTOBER 17, 2023
BABYLON PUBLIC LIBRARY

PRESENT: Gary Brunjes, Loretta Chillemi, Debbie Young Szala, Sandra Levine, Anne Lotito-Schuh, Tom Vitale, Director, Cathy Tingo, Board Secretary

GUEST: Adrienne Brosseau, Charlene Muir

The meeting was called to order at 6 p.m. by President Brunjes followed by the Pledge of Allegiance.

President Brunjes welcomed the guests to the meeting.

Board of Trustees 2024-2025 Pre-Budget Work Session –

The Director reviewed documents he prepared for 2024-2025 Preliminary Proposed Budget.

Period of Public Expression –

President Brunjes offered a period of public expression. Charlene Muir, the former Assistant Director of Half Hollow Hills Library, agreed that it is hard to canvass and find interested candidates for library positions.

At 6:30 p.m. President Brunjes called for a five-minute break.

Minutes -

Motion was made to approve the Minutes of the September 19, 2023 Board meeting. (Schuh-Levine) Unanimous

Treasurer's Report/Warrants –

Motion was made to accept the September 2023 Report, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Szala) Unanimous

Motion was made to approve Payroll Warrants for payrolls ending September 9, 2023 and September 23, 2023, as prepared by Treasurer, SuzAnne Getz. (Brunjes/Szala) Unanimous

Motion was made to approve checks numbered 6630 through and including 6703. (Brunjes/Chillemi) Unanimous

Director's Report -

The Director presented his report which was reviewed and approved by the Board.

Personnel Report –

Motion was made to accept the resignation of Elizabeth Monaco, part time Support Services Library Clerk. (Levine/Szala) Unanimous

Motion was made to confirm the appointment of Elizabeth Monaco to the substitute Support Services Clerical list. (Chillemi/Szala) Unanimous

Motion was made to approve the longevity payment of \$750 with congratulations to Joshua Perry, Librarian I, Children's Services, for five years of service on November 11, 2023. (Schuh/Levine) Unanimous

New Business –

Approval of PALS Annual Budget –

Motion was made to approve PALS Annual Budget. (Brunjes/Schuh) Unanimous

SCLS Preliminary Budget –

The Board will review the SCLS draft budget and vote on it at next month's Board meeting.

Approval of Annual Budget Vote Timetable –

President Brunjes reviewed the Annual Budget Vote Timetable.

Motion was made to approve the proposed Budget Vote Timetable as presented. (Brunjes/Levine) Unanimous

Authorization for Library Director to open new MMA with M & T Bank as Capital Account -

Motion was made to authorize the Library Director to open new Money Market Account with M & T Bank as Capital Account. (Szala/Schuh) Unanimous

Authorization for Library Director to cash out TD Bank CD#3282201925 in the amount of \$263,088.94 and deposit into newly established M & T Bank MMA Capital Account -

Motion was made to authorize the Library Director to cash out TD Bank CD#3282201925 in the amount of \$263,088.94 and deposit into newly established M & T Bank Money Market Account Capital Account. (Levine/Chillemi) Unanimous

Upcoming Meeting –

November 14, 2023 @ 6:30 p.m.

Period of Public Expression –

President Brunjes offered a period of public expression and thanked Adrienne Brosseau and Charlene Muir for coming to the meeting. At 6:55 p.m. Adrienne and Charlene left the meeting.

Executive Session -

Motion was made to enter Executive Session at 6:55 p.m. to discuss personnel matters. (Szala/Chillemi) Unanimous

At 7:15 p.m. the meeting returned to Open Session.

Adjournment -

Motion was made to adjourn the meeting at 7:15 p.m. (Brunjes/Levine) Unanimous

Respectfully submitted,

Cathy Tingo

Board Secretary